



Employment Opportunity:

Performance Improvement Specialist

The Pennsylvania Trauma Systems Foundation is growing its Performance Improvement team as it embarks on exciting new initiatives involving the launch of new software products that will revolutionize trauma center performance improvement activities in Pennsylvania and beyond.

Key responsibilities of the Performance Improvement (PI) position involve education on implementation on PI software and coaching trauma programs on best practices to optimize trauma center and trauma system performance.

This position is a full-time role and requires travel; however, there is the ability to work remotely when not involved in in-person activities. Pennsylvania residency is strongly preferred due to occasional travel for in-person hospital and PTSF meetings.

If you are a nurse skilled in performance improvement and have a passion for education, we want to hear from you!

PTSF offers excellent benefits including:

- Telecommuting
- Paid time off
- Flexible scheduling
- Health, vision, dental, life, and long-term disability options
- Employee health and wellness programs
- Employer retirement fund (401K) contributions
- Professional development including tuition reimbursement, professional memberships, and conference attendance.

Salary range: \$75,000 - \$115,000, based on multiple factors including prior experience and education. See page 2 for the full job description.

Submit your interest here: <https://forms.office.com/r/dJsNuVba7V>



Job Description

PERFORMANCE IMPROVEMENT SPECIALIST

Reports to: Director of Performance Improvement
Direct Reports: None

FLSA Status: Full-Time, Exempt

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- Position Summary:** The Performance Improvement Specialist supports PTSF and Trauma Center organization-wide efforts to implement and evaluate a data-driven Trauma Performance Improvement Program, in collaboration with the Director of Performance Improvement (PI). This position facilitates performance improvement activities and identifies best practices for the review of trauma patient care that improves quality, safety, timeliness, and efficiency of services for trauma centers, pursuing hospitals, PTSF staff, and other agencies with which this position collaborates.
- Duties and Responsibilities:**
- Reviews and assures data integrity of the PTSF PIPS software, including the PTSF Central Site Database.
 - Conducts PTSF data-driven performance improvement and educational programs for trauma program staff.
 - Analyzes Performance Improvement and trauma registry data for patterns and trends in trauma care delivery statewide.
 - Generates reports and conducts presentations pertaining to regional and statewide performance improvement statistics.
 - Delivers on-site and virtual consultation in response to questions related to trauma performance improvement and interpretation of Standards of Accreditation with PTSF staff and customers.
 - Reviews, enhances, and implements Performance Improvement software and initiatives with Foundation staff, external vendors, and trauma centers. Notifies and educates trauma center staff regarding changes in software and programs.
 - Supports trauma center staff in maintaining compliance with Standards of Accreditation addressing Performance Improvement and Patient Safety (PIPS), from the PTSF Standards of Accreditation, including compliance with PIPS and TQIP submissions.
 - Supports the PA TQIP Collaborative and other PI related committees of the PTSF.
 - Maintain segregation between PI and accreditation activities within the PTSF office.
 - Performs other duties as assigned/requested.
- Job Specifications & Required Skills:**
- Required
 - Bachelor's degree
 - Registered nurse license
 - At least three years' clinical experience and two years process improvement experience in a trauma center.
 - Works autonomously and is a self-starter.
 - Working knowledge of performance improvement and process improvement methodology.
 - Experience with current methodologies for capturing and identifying metrics of key performance indicators.
 - Demonstrated interpersonal, written, and verbal communication skills including the ability to give formal presentations to varying types and sizes of audiences.



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- Proficient use of Microsoft Office Suite—specifically Word, Excel, Outlook, and PowerPoint.
 - Valid driver's license
 - Preferred
 - Master's degree
 - Experience in the education of new and existing trauma centers on performance improvement and trauma center development.
 - Pennsylvania residency strongly preferred.

Equipment Operated:

- Routine office equipment—computer, telephone, copier, audio visual equipment
- Automobile/vehicle

Working Conditions & Physical Demands:

- General non-smoking office environment.
- Occasional travel required. When not traveling, remote work may be done.
- Must be able to sit, stand, walk, and drive as needed.