



Policy BD-114

Recognition of Committees

Purpose:

It is the policy of the Pennsylvania Trauma Systems Foundation (PTSF) to identify criteria for committees to meet in order to be formally recognized and supported by the Board of Directors.

Procedure:

In order to request formal, board recognition, committees must:

1. Develop a written charter that includes how the committee will both further and enhance the PTSF's mission and vision.
2. Provide a current membership roster that shows statewide membership from accredited trauma centers.
3. Show active committee involvement for at least one year.
4. Show evidence of an engaged community on the PTSF website.
5. Provide evidence of a defined work plan, as well as goals achieved within the past 12-months.

NOTE: During this time of committee organization, the PTSF will support the committee with conference call capabilities.

Once approved, board recognized committees will:

1. Be added to the PTSF Bylaws.
2. Adhere to the guidelines outlined in BD-109 Committee Membership.

Additional considerations:

1. Compliance with this policy does not automatically guarantee board approval.
2. Board support of a committee can be revoked at any time.

Approved by PTSF Board of Directors:

Original Date: 09/29/2017

Revise Date:

Review Date: 07/19/2018