



## *Employment Opportunity* **Manager of Accreditation** *Come, join our TEAM!*

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### **WHO WE ARE**

The Pennsylvania Trauma Systems Foundation (PTSF) is the accrediting body for trauma centers in Pennsylvania. The PTSF manages all aspects of the accreditation process including coordinating efforts of the hospitals, survey teams and Board of Directors. Pennsylvania prides itself on a comprehensive accreditation process and is leading the nation in standard expectations.

### **JOIN OUR TEAM**

PTSF seeks a passionate, skilled individual to serve as **Manager of Accreditation** to join our growing team as it further strives to meet the rising volume of trauma centers in Pennsylvania. Under the direction of the Director of Accreditation, this new position will support all aspects of the accreditation process.

The **Manager of Accreditation's** key responsibilities will include application reviews, scheduling and organizing hospital logistics, surveyor communications, and site survey participation.

PTSF offers excellent benefits, flexible scheduling and the opportunity to work remotely.

### **MISSION & VISION**

Our mission . . . in pursuit of optimal support for injured persons in Pennsylvania, the Pennsylvania Trauma Systems Foundation exists to promote the advancement of trauma services. We are committed to the reduction of death and disability caused by trauma and the provision of expeditious, evidenced-based, quality health care.

Our vision . . . optimal outcomes for EVERY injured patient.

### **CONTACT INFORMATION**

Interested? Please submit a cover letter and curriculum vitae/resume to Kevin Burd, Director of Operations at [kburd@ptsf.org](mailto:kburd@ptsf.org).

For further information go to [www.ptsf.org](http://www.ptsf.org), or view the job description at <http://hubs.ptsf.org/jobs/ptsf>.