

Memo

To: Accredited trauma centers & hospitals pursuing accreditation

From: Kevin Burd—Director of Operations

Date: February 15, 2017

Subject: “Trauma Program Leadership Forum”

Recently, The Hospital & Health System Association of Pennsylvania (HAP) asked PTSF to take the lead-role in coordinating what was known in the past as the HAP-CATC (council of accredited trauma center) meetings. PTSF accepted the invitation since the Foundation has the most up-to-date list of trauma centers and hospitals pursuing accreditation. These forums are intended for trauma center staff to share information and network with one another. Additionally, these forums provide an opportunity for organizational updates from PTSF and others.

PTSF is committed to providing four (4) opportunities for this forum—two in-person meetings and two web-based meetings. Meetings will include a PTSF update and a HAP legislative update. Web-based meetings will allow participants to ask questions through the “chat” feature. PTSF will summarize the meetings and post notes on the PTSF website.

PTSF welcomes your suggestions for discussion items during these meetings; PTSF will invite organizational representatives to participate based on your suggestions. Please adhere to the deadlines listed below.

“Trauma Program Leadership Forum” meeting dates are as follows:

- **March 22, 2017 (Wednesday), 3 p.m. to 4 p.m.**
*Web-Based meeting; an email link will be sent to you prior to the meeting.
March 8, 2017 is the deadline to submit suggestions for agenda items to Kevin Burd (kburd@ptsf.org).*
- **June 13, 2017 (Tuesday), 1 p.m. to 2 p.m.**
*In-Person meeting; location pending—this meeting follows a scheduled Pa-TQIP Collaborative meeting.
May 30, 2017 is the deadline to submit suggestions for agenda items to Kevin Burd (kburd@ptsf.org).*
- **October 31, 2017 (Tuesday), Noon to 1 p.m.**
*In-Person meeting; Sheraton Harrisburg-Hershey Hotel—this “lunchtime” meeting is at the PTSF Fall Conference.
October 17, 2017 is the deadline to submit suggestions for agenda items to Kevin Burd (kburd@ptsf.org).*
- **December 12, 2017 (Tuesday), 3 p.m. to 4 p.m.**
*Web-Based meeting; an email link will be sent to you prior to the meeting.
November 28, 2017 is the deadline to submit suggestions for agenda items to Kevin Burd (kburd@ptsf.org).*

If you have any questions, please do not hesitate to contact me.